



ROTARY CLUB OF MORGAN HILL APPLICATION FOR COMMUNITY GRANTS

(Please read instructions on reverse side)

Date: _____

Applicant Information:

Name of Organization: _____

Address: _____

Contact: _____ Telephone: _____ Email: _____

Title: _____ Are you a 501(c)(3) Non-Profit Organization? _____

Project Information:

1. Title or Purpose of Project: _____ Amount of Grant Requested: \$ _____

2. Briefly describe your project, its activities, and the specific **charitable purpose** for which funds are requested:

3. How will the funds be used to within the Morgan Hill Community? _____

4. Describe specific community benefit or end result of your project: _____

5. How will you publicize the Rotary Club name or logo as part of your project? _____

6. Have you requested funds from other sources for this project? Yes ___ No ___

If so, list others to whom have you applied for support? _____

Applicant Certification:

I am an authorized representative of the applicant organization and agree to use the funds for the specific purpose stated in this application.

Name: _____ Title: _____

Signature: _____

.....
Please do not write below this line. For Rotary Club Use Only

Recommended Funding: \$ _____ Not Recommended because: _____

Charitable Giving Committee: Signature: _____ Date: _____

Club Board: Approved: Yes ___ No ___ Signature: _____ Date: _____

Community Grant Minimum Criteria:

To receive a Community Grant from the Rotary Club of Morgan Hill, the applicant must meet **ALL** of the following criteria:

- **Charitable** – Grants must be used for a charitable purpose by an organization that is clearly philanthropic in nature. The organization is not required to be a 501(c)(3) non-profit organization. Contributions are not made to individuals or for activities that are promoting specific religious or political viewpoints.
- **Local** – Grants must be used within the Morgan Hill Community as defined by the boundaries of the Morgan Hill Unified School District.
- **Community Benefit** – The Rotary Club must see a specific community benefit or end result of project activities. (No personnel, general operating or maintenance costs will be funded).
- **Recognition for Rotary Club of Morgan Hill** – the applicant must agree to publicize or acknowledge the contribution in a way that promotes community awareness of the Rotary Club of Morgan Hill.
- The Morgan Hill Rotary Club has its own scholarship program. Therefore, grants will not be awarded for scholarships to educational institutions.

Community Grant Focus Areas:

In addition to the minimum criteria for Community Grants, the Rotary Club of Morgan Hill has identified the following focus areas for funding:

- Youth
- Education
- Seniors
- Community Benefit

Application Instructions:

1. Please be concise and specific in describing your project, its activities and how the funds will be used.
2. No application attachments will be accepted. We will contact you if additional information is needed.
3. Explain how the funds will be used to benefit our local community and achieve the project's end result.
4. Rotary expects to be recognized for its contribution to your organization. This can be done through media releases, Letters to the Editor, placing the Rotary Club name or logo on printed materials, etc.
5. Please let us know any other sources to which you have requested funds for this project. Applying to other sources in no way negatively impacts your application. Our Club appreciates combining funding sources to achieve greater results.
6. You may apply for more than one project, but each project requires a separate application.
7. We will not accept applications for projects, activities, or purchases that have already taken place.
8. Grant funds must be expended in the fiscal year the application is received (July 1 through June 30).
9. All applications must be typed or printed legibly and signed by an authorized representative of the requesting organization. Applications can be downloaded at www.morganhillrotary.org.

Application Review Process:

- Applications are accepted between July 1 and November 30 each year and reviewed by our Charitable Giving Committee.
- Expect up to 1-2 months for review and notification. Please plan accordingly.
- A representative from your organization may be invited to a Rotary Club meeting to accept the Community Grant.

Mail Applications to: Rotary Club of Morgan Hill
Charitable Giving Committee
P.O. Box 283
Morgan Hill, CA 95038-0283

Inquiries can be e-mailed to: webmaster@morganhillrotary.org